

MIAMI BEACH CHAMBER EDUCATION FOUNDATION

APPLICATION FOR TEACHER GRANT FUNDS

INSTRUCTIONS:

COMPLETE this application and make a copy for yourself. Teacher Grants are awarded from \$300 to \$1000.

OBTAIN an authorization signature from your Department Chairperson and School Principal, sign below.

SUBMIT this application to The Miami Beach Chamber Education Foundation care of julio@miamibeachchamber.com.

DEADLINE November 2nd, 2015. Applications submitted after this date will not be considered for funding.

You will receive an email verifying that your grant request has been received. All awarded funds will be announced by December 11th, 2015. Programs must be initiated after the Winter Break, beginning in January 2016. Any unused funds will revert back to the Miami Beach Chamber Education Foundation.

Applicant: _____ Email: _____

Name of Class Initiative: _____

Approximate number of students benefitting from this request: _____

DESCRIPTION OF REQUEST: Reason funds are being requested and how they will be used:

AMOUNT REQUESTED: All costs must be itemized including charges for shipping and handling. Supporting documentation for all amounts is required (i.e. web page showing prices, etc.). If all costs are not included below, they will not be covered.

OTHER SOURCES OF FUNDING: Please list other sources of funding you are receiving, such as booster clubs, gifts, AP funds, Title IX money, etc.:

FUNDING PROCESS: Once all grants are awarded, purchases must be made via approved M-DCPS vendors and submitted to Ms. Jean Guerlyne (gfjean@dadeschools.net). Any exceptions must have prior approval of the school Principal.

NOTICE OF OWNERSHIP: All items purchased are property of the grant recipients school.

X _____
Department Chair

X _____
Principal

X _____
Jerry Libbin, MBCEF